SAGINAW CHARTER TOWNSHIP

**REGULAR BOARD MEETING**

**SEPTEMBER 24, 2012**

**MINUTES**

The regular board meeting was called to order at 7:00 p.m. by Supervisor Braun.

1. **ROLL CALL:** Present: Timothy J. Braun, Supervisor

Shirley M. Wazny, Clerk

William J. McQuillan, Treasurer

Florence Connolly, Trustee

Steven Gerhardt, Trustee

James Kelly, Trustee

Amy Derry, Trustee

Also Present: Rob Grose, Township Manager

Mark Mahlberg, Attorney

Lori Vondette, Deputy Clerk

1. **The Pledge of Allegiance** to the flag was led by Supervisor Braun.
2. **COMMENTS FROM THE PUBLIC:** None
3. **MINUTES:** Motion by Gerhardt, seconded by Connolly, to approve the minutes of the regular board meeting of September 10, 2012.

VOTE: 7 Yeas 0 Nays Passed

1. **BILLS:** Motion by McQuillan, seconded by Wazny, to approve payment of the bills as follows:

General Fund $382,421.40

Garbage & Rubbish Collection Fund 13,992.72

Community Development 14,080.08

Police Fund 187,358.69

Fire Capital Improvement 84,074.86

Fire Fund 62,715.19

Sewer Fund 618,909.07

Water Fund 405,132.31

Building Capital Improvements 372.28

Bureau of Justice Assistance Grant 8,392.25

#### VOTE: 7 Yeas 0 Nays Passed

1. **REPORTS:** **Supervisor** – Mr. Braun reminded the Board Members of the pancake breakfast/open house on October 7th at Fire Station #2 on McCarty.

###### Clerk – Mrs. Wazny stated the Clerk’s has processed 2500 absent voter applications and are awaiting the ballots which should arrive this week.

###### Treasurer – Dr. McQuillan reported the Treasurer’s office has collected 90% of the summer taxes and anticipate collecting five percent more by the end of September.

**Trustees** – None

**Attorney** – None

**Manager** – None

* + 1. **ZONING:**

1. SUP-12-02 – Motion by Derry, seconded by Kelly, to approve the request from Elf Khurafeh Temple Association (Shriners) of Saginaw, MI for a special use permit to construct a 5,000 sq. ft. building to be used for an office/meeting hall to be located at 1145 Midland Road with the following conditions:
2. Approval of a final site plan by the Community Development Department, Fire Department, Building Department and the Department of Public Services.
3. A Storm Water Management Plan will need to be reviewed and approved by the Township Engineer prior to final approval.
4. The final site plan indicating the required landscaping must be reviewed and approved by the Community Development Department prior to the issuance of a building permit. This landscape plan must include a detailed table showing the landscape species and quantities of the plantings.
5. The required landscape area must be evenly dispersed throughout and around the perimeter of the parking area.
6. Trees and shrubs are to be shown on the final site plan.
7. Thirteen (13) street trees are required to be planted along Midland Road.
8. Staff will work with the developer in contacting the adjacent property owner to determine the best type of screening as required per ordinance. A type B buffer is required, and depending on the adjacent property owner, a fence up to 8 feet in height may be required to be installed for the depth of the development with the adjacent residential property.
9. A floor plan of the building is required in order to verify the parking provided on site. The floor plan and final site plan may require adjustments in required landscaping and potential curb and gutter, depending on what the final parking calculations show.
10. An exterior lighting plan will need to be reviewed and approved, meeting the standards of Section 409. A photometric plan is required.
11. If a dumpster is provided on the site, as part of the final site plan or at any point in the future, it shall require submission of a detail of a dumpster enclosure including a concrete pad and its location. The dumpster enclosure shall meet the current standards at the time it is constructed on site.
12. A five-foot wide public sidewalk is required. At points where pedestrians cross the drive it shall be denoted through a change of surface as approved by staff.
13. Design guidelines require that the building elevations be adjusted and resubmitted, specifically eliminating the alternating colors in the roof. Additionally all sides of the elevation need to be enhanced through alternative materials and landscaping to break down the size of the wall and provide visual and textural interest.
    * + - 1. All utilities shall be underground. Any mechanical equipment shall be screened as approved by staff.

VOTE: 7 Yeas 0 Nays Passed

1. **NEW BUSINESS:**
2. Motion by Gerhardt, seconded by Connolly, to approve the purchase of a replacement Grit Removal Pump for the Waste Water Treatment Plant from Dubois-Cooper Association, Inc. of Plymouth, Michigan in the amount of $15,505.

VOTE: 7 Yeas 0 Nays Passed

1. Motion by Connolly, seconded by Kelly, to approve the purchase of a 2013 Chevrolet Silverado 2500, ¾ ton 4 x 4 utility truck and snow plow for the Waste Water Treatment Plant from Garber Chevrolet in an amount $32,091.00.

VOTE: 7 Yeas 0 Nays Passed

1. Motion by Gerhardt, seconded by McQuillan, to approve the purchase of two vehicle maintenance hoists for the Department of Public Services from Valley Motor Parts of Saginaw, Michigan, in the amount of $11,198.71.

VOTE: 7 Yeas 0 Nays Passed

1. Motion by Wazny, seconded by Connolly, to approve the purchase of 80 Boolee Triple Station voting booths and accessories from ElectionSource Inc. of Grand Rapids, Michigan for the Clerk’s Office in the amount of $32,670.50

VOTE: 7 Yeas 0 Nays Passed

1. **COMMENTS FROM MEMBERS OF THE TOWNSHIP BOARD:** None
2. **COMMENTS FROM THE PUBLIC:** None
3. **ADJOURNMENT:** Motion by McQuillan, seconded by Wazny,to adjourn the regular board meeting at 7:15 p.m.

VOTE: 7 Yeas 0 Nays Passed

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Timothy J. Braun, Supervisor

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Shirley M. Wazny, Clerk